



## KITSELAS BAND COUNCIL

2225 Gitau Road, Terrace, BC. V8G

Phone 250-635-5084 Fax 250-635-5335

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### NOTICE OF PROPOSED COMMITTEES LAW & INVITATION FOR WRITTEN OR ORAL PRESENTATIONS

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**TO:** Kitselas Members  
**FROM:** Council  
**DATE:** January 13, 2017

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**TAKE NOTICE** that pursuant to section 6.1 of the *Kitselas Reserve Lands Management Act*, and Kitselas's Aboriginal Right to govern its own affairs in accordance with Kitselas customs, traditions and laws, Council proposes to enact a *Kitselas Committees Law*;

**AND TAKE NOTICE** that pursuant to sections 7.3 to 7.5 of the *Kitselas Reserve Lands Management Act*, Council is:

- providing members with notice of the proposed *Kitselas Committees Law*; and
- Inviting members to provide written submissions or oral presentations on the proposed *Kitselas Committees Law*.

**AND TAKE NOTICE** that if you wish to make a written submission to Council in relation to the proposed *Kitselas Committees Law*, your written submission must be received by Council **no later than 4:00pm on March 14, 2017** and may be:

- dropped off in person at the Kitselas Administration Office;
- sent by mail to the Kitselas Administration office; or
- emailed to: [cao@kitselas.com](mailto:cao@kitselas.com);

**AND TAKE NOTICE** that if you wish to make an oral presentation in relation to the proposed *Kitselas Committees Law*, you must provide notice of your intent to do so by contacting Greg Grayson, Chief Administrative Officer, at the Kitselas Administration Office. Oral presentations must be no longer than ten (10) minutes in duration. Council has scheduled an Oral Presentation Hearing to take place as follows:

**Date:** March 14, 2017  
**Location:** Kitselas Community Hall  
**Time:** 5:00 PM – 8:00 PM

**AND TAKE NOTICE** that you will find a copy of the proposed *Kitselas Committees Law* attached to this notice;



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**AND TAKE NOTICE**, that the following is a summary of the proposed *Kitselas Committees Law*:

Kitselas has the power to establish committees pursuant to the *Kitselas Reserve Lands Management Act*. Kitselas has also traditionally managed its own methods of governance since time immemorial, which have involved community participation. One method Kitselas uses to ensure community participation in the management of Kitselas affairs is the establishment of committees to act as advisors to the Kitselas Administration.

To date Kitselas has established committees to assist with the administration of Kitselas Lands, Finances, the implementation of Kitselas policies, the delivery of Kitselas services, and the management of relationships between Kitselas and third parties, such as proponents of major industry.

With the exception of the Finance and Audit Committee (which is governed by rules under the *Kitselas Financial Administration Law*), there are no set rules and standards for the establishment or operation of Kitselas committees. Therefore, Council views it to be in the best interests of Kitselas to set minimum standards for the establishment and operation of Kitselas committees by enacting a *Kitselas Committees Law*.

The proposed *Kitselas Committees Law* sets out a clear rules and processes for:

- the establishment, renewal and dissolution of committees;
- the appointment and removal of committee members (and of Kitselas representatives to joint committees, which are those committees that cross over between Kitselas and some third party entity);
- the financial management of, and responsible financial authorities for, committees;
- the development and approval of Terms of Reference for committees;
- the requirements for Terms of Reference for committees;
- default Terms of Reference that apply to all committees that do not have approved Terms of Reference; and
- the transition of existing committees into compliance with the proposed *Committees Law* if it is enacted.

Please direct all questions, deliver all written notices, and provide Council with notice of your intent to make an oral presentation, by contacting:

**Greg Grayson**  
**Chief Administrative Officer**  
**Kitselas Administration Office**  
**2225 Gitaus Road**  
**Terrace, British Columbia**  
**V8G 0A9**  
**Phone: 1-250-635-5084**  
**Email: [cao@kitselas.com](mailto:cao@kitselas.com)**