



KITSELAS COMMUNITY ELECTION CODE COMMITTEE

NOTICE OF COMMUNITY CUSTOM ELECTION CODE MEETING

TO: Kitselas Members
FROM: Community Election Code Committee
DATE: January 13, 2017

Who is the Community Election Code Committee & What Are These Meetings All About?

Kitselas established the Community Election Code Committee to develop a Draft Custom Election Code. The committee consists of community members who volunteer their time. A Custom Election Code will give Kitselas control over its own Council elections and set out rules and procedures for Council members. If a Custom Election Code is approved by membership, it will allow Kitselas to stop being subject to the *Indian Act* rules regarding Council elections.

The Community Election Code Committee is hosting a Community Custom Election Code Meeting, where we will explain each component of the Draft Custom Election Code we developed. We will invite you to provide comments, suggestions and concerns to us. Once we have all of your comments, suggestions and concerns, we will consider how to incorporate them into a Final Draft of the Custom Election Code, which will then be presented to membership for a vote. The Community Custom Election Code Meeting will take place as follows:

Community Custom Election Code Meeting
Location: Kitselas Community Hall @
561 Kulspai Cres, Terrace, BC
Date: Thursday, February 2, 2017
Time: 5:30PM – 8:30PM

Where Can I get a Copy of the Draft Custom Election Code?

- (1) A summary of the content in the Draft Custom Election Code is attached to this notice for you.
- (2) You can pick up full copies of it at the Community Custom Election Code Meeting, or at the Kitselas Administration Office at 2225 Gitaus Road, Terrace BC V8G 0A9 anytime up until the date of the Community Custom Election Code Meeting.
- (3) Alternatively, you can request an electronic copy of it from Cheryl Campbell, Executive Assistant by emailing her at: exec.assist@kitselas.com or by phoning her at: 1-250-635-5084 (Ext. 235).



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What if I Cannot Make it to the Community Custom Election Code Meeting?

If you cannot make it to the Community Custom Election Code Meeting, we still want to hear from you! Please submit your written comments, suggestions and concerns to us by delivering them to Cheryl Campbell, either:

- (1) at the Kitselas Administration Office at 2225 Gitaus Road, Terrace BC V8G 0A9, or
- (2) by emailing her at: exec.assist@kitselas.com

Who Can I Contact if I Cannot Attend the Community Custom Election Code Meeting And I Have Questions About the Draft Custom Election Code?

If you cannot make it to the Community Custom Election Code Meeting, and you have questions about the Draft Custom Election Code, you can contact:

Sonya Pighin
Kitselas Legal Counsel
Ph. 1-778-350-0650
Email: sonya@cedarlaw.ca

Summary of the Draft Custom Election Code

The Draft Custom Election Code established by the Community Election Code Committee sets out rules and procedures for:

- the composition of Council, Council terms of office, and the duties of Council members;
- requirements for Council to sign and abide by an Oath of Office and Confidentiality Agreement;
- the accountability of Council members. This means there is a process for disciplinary action to be taken against Council members, which includes an option whereby members can make reports to Council on actions of Council members that warrant disciplinary action to be taken;
- Council meetings and for the management of Council meeting minutes;
- setting election dates, the appointment of electoral officers, the management and allowable uses for the voters list, nominations of candidates, the preparation of voting materials, and voting by secret ballot through either mail-in, in-person or electronic means;
- a seat on Council becomes vacant;
- eligibility criteria for running as a candidate and for being a Council member;
- campaigning rules for candidates;
- the appeal of election results; and
- standardized forms to be used in implementing the Custom Election Code.